

Contract Opportunity

Colorado Farm & Food Systems Response Team

Position: Systems Development Analyst

Terms: Contract Position, June 12 –July 31, 2020

Compensation: \$8,000 maximum, based on final deliverables

Location: Colorado, but position can be fulfilled remotely

Organization Background

The [Colorado Farm & Food Systems Response Team](#) (CFFSRT) works to support Colorado farmers and ranchers as they respond to current and potential market disruptions due to COVID-19. Through policy advocacy, sharing and communications, funding, training and technical assistance, and on-going data analysis, we work to ensure all Colorado producers are equitably connected to resources and market connections. Our team is focused on supporting the specific needs of small- and mid- size growers, direct market farms, beginning farmers and ranchers, veteran farmers, farmers of color, and female farmers.

The Team recently closed it's first round RFA of the [CO Farm & Food System Respond & Rebuild Fund](#). The Team received over 200 applications from producers and intermediaries totaling over \$1.4M in requests, with only \$150,000 allocated to fund.

Position Description

The Team is seeking a part-time, short-term contractor as a Systems Development Analyst. The Analyst will be contracted by CFFSRT member LiveWell Colorado but will be supervised and will report to CFFSRT member Colorado Food Systems Advisory Council (COFSAC). Systems Development Analyst will be responsible for (at minimum):

- 1) Rapid Assessment of Technical Assistance Demand
 - Work with CFFSRT Data Analyst to review and document key themes around education/awareness and technical assistance needs demonstrated in RFA applications, with a focus on needs for infrastructure, financing, and business development, and other technical assistance.
- 2) Rapid Assessment of Technical Assistance Supply
 - Conduct a rapid landscape assessment of available food systems technical assistance capacity across Colorado (who, what, where, for whom)
 - Deliver a technical assistance dataset summarizing 1) available providers; 2) their geographies; 3) the type of TA offered; and 4) summarize typical applicants/participants
 - Complete a gap analysis of available technical assistance. Examples would include interviews with EDCs, OEDIT, work force entities, etc, across the state to assess the services provided and for whom
 - Assess which businesses and populations are being systematically underrepresented and underserved by current technical assistance
- 3) Rapid Assessment of Potential Investment Models

- Develop a diligence and investment vetting tool to assess the technical assistance needs of food systems initiatives
 - Develop a decision tool to help investors weigh the strength of an application when paired with appropriate technical assistance provider
- 4) Recommendations & Deliverables
- Provide a set of recommendations for immediate and future adjustments to the Respond & Rebuild Fund to address systemic gaps and opportunities in food systems technical assistance
 - Develop set of recommendations for technical assistance delivery approaches tailored to specific market channels and product value chains.
 - Participate in a strategic planning process focused on longer-term fund development, including a technical assistance offering
 - Provide a set of policy recommendations delivered to COFSAC focused on the next 1-2 years on how the State of Colorado can improve business development technical assistance across food systems to fill key gaps with a focus on systematically underrepresented and underserved business and populations

Position Requirements

- Background in organizational and business plan development
- Experience with Colorado's food systems
- Demonstrated awareness of agricultural and economic development technical assistance partners in Colorado
- Experience in investment due diligence (specific food experience preferred)
- Experience with advanced Excel functions like pivot tables
- Experience with systems mapping and/or data visualization (experience with Kumu, Tableau, GIS, or similar preferred)

Interested applicants please submit a resume and a brief cover letter to Wendy Moschetti at wendymoschetti@livewellcolorado.org no later than Friday June 12th.