



Job Announcement

Northern Colorado Foodshed Project, 501(c)(3)

Location: Fort Collins, Colorado (in-person job, hybrid work from home and onsite program locations in Fort Collins)

Position: Executive Director

Terms: Contract position, 120 flexible hours per month (~30hr/week), Monthly \$4800

<https://foodshedproject.org/>

<https://www.familiarfoods.org/>

Start date: ASAP

The Northern Colorado Foodshed Project, a 501(c)(3) nonprofit organization, supports comprehensive local food system growth in the northern Front Range region of Colorado. Founded in 2019, the Foodshed Project has grown over the past 5 years to fill an important community need, including receiving >\$1 million in grants to launch programs and build capacity.

We work to strengthen our regional food system by supporting local farmers and improving access to fresh, affordable food across Northern Colorado. We believe a resilient food system is built through relationships, fair markets, and practical solutions that connect producers and communities in meaningful ways. Our work is rooted in collaboration, transparency, and a commitment to building systems that are equitable, durable, and responsive to real community needs.

We put this mission into action through hands-on programs like the Farm Business Accelerator, which helps beginning farmers build viable businesses through land access, mentorship, and market development, and Familiar Foods, a mobile market that works directly with local producers and brings locally grown food into communities. We work closely with farmers and community partners to move food where it is needed while keeping dollars in the local economy. We are a small, fast moving organization that values initiative, clear communication, and people who care deeply about both the people and systems behind our food.

We are seeking a committed and ambitious food system leader to manage our currently funded programs, support growth in new programs, and steward relationships with numerous community stakeholders working together toward a more vibrant and equitable local food system. This position is currently funded at 30 hrs/week through 2026, with significant room for growth via additional funding. The Executive Director reports to the Board of Directors and will manage 3-4 part-time program manager/staff members.

Qualifications

- Experience in organizational management (nonprofit experience preferred)
- Knowledge of agriculture and food systems (local Colorado knowledge preferred)
- Experience raising funds and writing and managing grants including individual donor outreach, grants from private and public sector, and corporate donors
- Understanding of and experience with financial recordkeeping and reporting
- Strong communication skills, including with a variety of food system stakeholders
- Excellent time management and organization skills
- Management Experience with staff
- Interest in long-term commitment to the organization and community

Duties

- Program management, including [Farm Business Accelerator](#), [Familiar Foods](#) mobile farmers market, and other organizational programs (60%)
- Administrative duties, including management of various accounts and documents, board check-ins and meetings, and staff hiring and supervision (15%)
- Financial management, including recordkeeping, grant financial management and reporting, and fundraising activities (15%)
- Community engagement, including regular contact with community partners, including other community-based organizations, farmers, and government partners (10%)

How to Apply

Submit a resume and short cover letter describing your interest and experience to Alyssa McConkey president@foodshedproject.org using the subject line "Executive Director Position". Applications will be accepted on a rolling basis and interviews with the BOD and key partners will follow application materials received. The solicitation will remain open until the position is filled.